

# Graduate Research Assistant Population and Global Health

Georgia Health Policy Center  
Andrew Young School of Policy Studies  
Georgia State University

The Georgia Health Policy Center, established in 1995, provides evidence-based research, program development and policy guidance on local, state and national levels to improve health status at the community level. The center conducts, analyzes and disseminates qualitative and quantitative findings to connect decision makers with the objective research and guidance needed to make informed decisions about health policy and programs. Today the center is at work in more than 220 communities in all 50 states, helping our nation to improve health status.

## WORK SCHEDULE AND DURATION OF APPOINTMENT

The GRA appointment will start in Summer 2017 and continue into the 2017-18 academic year. The worktime/hours per week will be established at the time of employment.

## JOB RESPONSIBILITIES

Under direction of the Georgia Health Policy Center Associate Director in charge of Population and Global Health, the GRA will participate in all stages of quantitative and qualitative survey data collection, entry, analysis, and reporting. The GRA will work with different data collection processes, instruments and large datasets using a variety of analytical techniques to prepare research reports. The graduate student will be involved in data entry, analysis and producing comprehensive reports related to school health and health system initiatives focused on physical activity, nutrition and chronic disease. The GRA will participate in data analysis including use of NVIVO software (experience a plus). The GRA will be responsible for producing tables and charts, interpretation of research findings, and writing analytical summaries. Other duties may involve researching and summarizing literature to support project design and publications, drafting presentation and poster abstracts for presentation at national meetings; assisting with meeting or workshop design and facilitation as needed by the Population and Global Health team; and supporting the team with other projects as needed.

## PREFERRED COMPETENCIES AND QUALIFICATIONS

- Successful completion of the graduate level coursework in research methods and statistics
- Excellent analytical writing skills
- Attention to detail and excellent organization skills
- Able to work independently and achieve work deliverables in a set timeframe
- Interest in qualitative & quantitative data analysis and familiarity with data management, coding, SPSS or other statistical software and/or NVIVO software is a plus

## HOW TO APPLY

All GRA candidates may submit a resume AND cover letter to Ashley Jones at [ashleynjones@gsu.edu](mailto:ashleynjones@gsu.edu). Your cover letter must address experience related to the job responsibilities. Please use subject line GRA – Population and Global Health.

The stipend for this GRA position will vary depending on the average hours worked per week.

Georgia State University is an Equal Opportunity Employer and does not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

